Ref: GTU/CID-ODS/DE portal/AY2021-22/ 5084

Date: 13- 09- 2021

CIRCULAR

To,

Principals/Directors/HoD/DE Coordinators/Students of BE Colleges affiliated to GTU

GTU – Centre for Industrial Design (Open Design School) has been trying to cope up with all latest trends in Design & Innovation, Entrepreneurship and Technological advancement. To achieve this, GTU has introduced Design Engineering (DE) subject which is based on Design Thinking methodology and Practical Based Learning (PBL) to acquire necessary industrial skill sets through Learning by doing approach. GTU has equipped web portal to manage and coordinate the activities related to DE, so that all the stakeholders associated with the subject of DE would be connected and informed for all latest information about it.

GTU recommend that all affiliated degree engineering colleges of GTU should take maximum benefit of the portal and join hands in building Digital India in true sense. All colleges have to follow important guidelines as per **Annexure 1.**

Kindly visit the Design Engineering web portal at: http://www.de.gtu.ac.in

For any queries related to DE projects/portal, please connect with us at: designprojects@gtu.edu.in

For any queries related to DE subject and feedback, please connect with us at: design@gtu.edu.in

To, Principals/Directors of Colleges affiliated to GTU
Copy to: (1) Centre for Industrial Design (Open Design School)
　　　　　(2) Design Innovation Centre - GTU

Registrar

Annexure 1

Instructions for all BE colleges affiliated to GTU:
(Important guidelines for students, guide, DE coordinators, HOD, Principal)

1. Each College also needs to assign one Design Coordinator (one per college, not branch wise) who must be trained at the FDP organized by GTU, for managing and coordinating the activities related to DE. Design Coordinator also need to register on DE portal. Design Coordinator will be the only point of contact with GTU Design Team for any queries or suggestions. He/she will be responsible for the student's progress for Design Engineering projects as per timeline/schedule.

2. Faculty members who will guide the Design Engineering projects also need to register on DE portal. (If you already registered in previous semester as guide, then do not register again). For taking DE subject as well as guiding DE projects, faculty member must be trained at the FDP organized by GTU.

3. Only the Faculty Members who have trained in the FDPs in Design Engineering at GTU will be considered for appointment as external examiner of this course. The internal examiner of the subject, during the final examination, can be a Faculty Member, who has participated in an FDP in Design Engineering at GTU or at the College.

4. For every group of 30 students, in every branch, please see that at least one Faculty Member is trained in the FDPs at GTU. The workload of the faculty member teaching Design Engineering must be included in the timetable along with his/her other workload.

5. Since 2014, we are having mix-matched data of trained faculty members in DE as some have left or changed the institute, **so this time we are updating our database of trained faculty members through portal. So it is requested to all trained faculty members to register their details on portal by uploading their training certificate (Scan/photo copy), then only we will consider them as external examiner.** If any of the faculty from your institute will change/leave the college, then please update/delete your information on portal.

If any discrepancy in the data provided by you then Institute Principal/DE Co-coordinator is responsible for the same.

Last Date of Registration 23rd Sept 2021